

Checklist for the APIE Model of Good (Assessment, Planning, Implementation and Evaluation)

| Needs assessment: | Yes/No/Comment |
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| <ul style="list-style-type: none"> • Are needs assessments conducted with young people regularly? • What methodologies are used? • Do the methodologies used take into account the young people’s abilities, diversity? • Are the results of the needs assessment used to inform the development of programmes, initiatives, activities, etc? | |
| <p>Planning:</p> <ul style="list-style-type: none"> • Has the planning process identified and prioritised the health issue(s) to be identified? • Have aims and objectives been formulated for the initiative? • Have mechanisms for evaluation been developed? • Have the relevant stakeholders been consulted with? • Have the necessary resources (including funding) been identified and accessed? | |
| <p>Implementation:</p> <ul style="list-style-type: none"> • What programme/activity/initiative will be implemented in response to the identified need and subsequent planning process? • How will we implement this response? • Who will be involved in the implementation? • Do they have the necessary skills/training etc to implement this response? • Where is this response going to take place? | |

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| <ul style="list-style-type: none"> • When will the response start (and if applicable) when will it finish? | |
| <p>Evaluation:</p> <ul style="list-style-type: none"> • Has thorough consideration been given to the rationale for evaluation? • Have the relevant stakeholders been informed and included in the evaluation process? • Have those who are carrying out the evaluation received the necessary training to do so? • Are all the methodologies age, developmentally and culturally appropriate to the specific target group? • Is there an active and effective communication system between all stakeholders to ensure proactive participation in the evaluation process? • Are clear and consistent processes and procedures in place for the compilation, publication and dissemination of the evaluation? • Have all stakeholders been informed on the composition, completion and outcomes of the evaluation? • Has sufficient organisational support been provided in resource allocation to ensure appropriate responses to the evaluation findings? • Has the evaluation process adhered to the agreed timetable? • Have the results of the evaluation been used to inform future work in this area? | |

