

APPENDIX I: Sample Project Costing

Project:	Drama workshops – 6 sessions in all	
Venue:	Youth group premises	
Personnel:	Drama facilitator and youth worker	
Group:	12 young people aged 14 - 16 years	
Costs:†	Artist fee – 2 planning meetings x 2 hours x €40 / hr	€160.00
	– 6 sessions x 2 hours x €40 / hr	€480.00
	– evaluation session with youth worker	€40.00
	Documentation of the process - photographs, film	€60.00
	Refreshments	€40.00
	Celebration/ending to the project	€80.00
	Transport	0
	Materials	0
	TOTAL COST	€860.00
Hidden Costs:‡	Time spent by youth worker – planning sessions with young people and artist, documentation, evaluation, ongoing contact and follow up (where necessary) with the young people	
	Administrative costs (minimal)	
	Provision of drama workshop space	
	Provision of meeting space – planning meetings with artist	
	Insurance costs	
	Access to a film recorder	

† The artist fee rate in this example is 40 Euro per hour.

‡ Met by the youth project/centre.